

## Information Security Policy

It is the declared policy of McGregor Boyall to provide professional recruitment consultancy services to its multi-sector client base that are based upon international best practices in recruitment consultancy as modified to meet the client's expectations and needs, as well as satisfy applicable requirements.

Standards are in operation and will be applied to give the best technical quality (advice, investigation and solution) together with clear and concise communications when submitting reports, attention being directed at the quality of presentation.

McGregor Boyall comply with BS EN ISO27001 International Standard for Information Security, as well as other legal and applicable requirements, to prove the security of processing, storage & management of all data. The scope and address of registration can be found in QMS001 Context of the Organisation.

The management of McGregor Boyall are fully committed to Information Security and have resolved to continually improve the ISMS using several internal top level and strategic objectives. The objective of all staff within the business is to provide the clients with peace of mind, by knowing their information is secure and in safe hands.

This Policy and security requirements are continually reviewed for suitability and enhancement at Management Review Meetings.



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L Boyall  
Group CEO

8<sup>th</sup> January 2018  
Dated